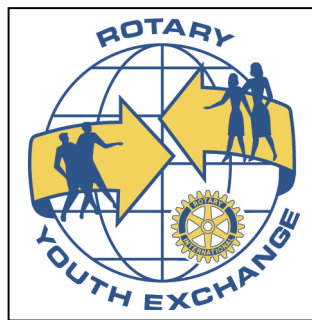


Guidelines for Host Parents & Families



Rotary Youth Exchange

Guidelines for Hosting Parents and Families

Rotary International District 9750

Revision - June 2008

Guidelines for Host Parents & Families

INTRODUCTION

Acting as a host to an overseas student can be an extremely rewarding experience for a family, giving it the opportunity to learn about the country from which the student comes as well as sharing the day to day experiences of the student during his/her stay in Australia.

RULES OF EXCHANGE

When a student first applies for sponsorship he /she acknowledges a comprehensive set of rules which are included in the long term application form and which student and both parents are required to sign before the student is accepted into the program. This applies to both inbound (hosted) and outbound (sponsored) students. These rules are included in appendix A of these guidelines

RESPONSIBILITIES OF HOST PARENTS

Hosting an overseas student presents important obligations. The Host Parents must:

1. Care for the student and look after his/her well-being in the same way as if the student was one of the Host Parents' own sons or daughters.
2. Provide room and board for the student and include him/her in all the family activities.
3. Monitor the student's school and leisure activities, ensuring that problems are recognised and minimised.

It is desirable for the student to have a separate room of his/her own, or alternatively, to share a room with someone in his/her own age group.

Host Parents:

- a) Need not have children of similar age and sex as to that of the student. Many a successful hosting has occurred with families who have had young children, or no children.
- b) Need not be a Rotarian, however, it is essential for non-Rotary Host Parents to have been assessed and endorsed by the Host Rotary Club.

The exchange is a two-way process and the Host Parents are the adults in the deal. Host Parents should be willing to go more than half way in understanding the student. They should try to give an adult lead to the young person, who unless told, cannot be expected to know the family's rules and wishes.

Host Parents should expect the student to conform to their supervision, but to no greater extent than they expect of their own children. Host Parents should establish and maintain a two-way communication between the student and themselves. Firm but sympathetic understanding and loving control from the Host Parents should lead to a hosting which is both successful and rewarding - and which will also happily add a son or daughter to the family.

COUNSELLOR

The Host Rotary Club will appoint a Counsellor to look after the student's interest for the entire period of the Exchange. The Counsellor is virtually the student's guardian and the student should be encouraged to consult with the Counsellor on any problem that may arise and which requires help. The Counsellor is also available to assist Host Families with any problem they may encounter in hosting the student.

STUDENT NOT A GUEST

It is most important that the Host Family does not treat the student as a special or honoured guest. The value of the Program centres on the student being "one of the family" and not receiving any special favours or treatment. The student should contribute to the family life by undertaking normal chores.

Similarly, the student should not address the Host Parents as Mr and Mrs, but as "Mum" and "Dad" or some other informal title. As soon as the student arrives with the new host family they should jointly discuss the family preferences and requirements. A guide to the agenda of this discussion is set out in AppendixD

Guidelines for Host Parents & Families

"Questionnaire For First Night With New Host Family".

HOUSEHOLD CHORES

The host student should assist with the household chores - making bed, keeping room tidy, setting and clearing away the meal table, assisting with the meal dishes, etc.

Students are not unpaid home help or live-in baby sitters, but on the other hand, they should not be excluded from household work - a correct balance should be established.

DISCIPLINE

The student is expected to adapt to the supervision and discipline of the Host Family - the family does not have to adapt to the student.

Any sign of reluctance or unwillingness on the student's part to accept this requirement should be brought to the attention of the Counsellor, who should then clarify the point with the student. It is preferable that such a ruling comes from a third party (i.e, the Counsellor) rather than from the Host Parents. Problems can arise unless the student clearly understands that he/she is expected to conform to host country conditions. At the same time, however, Host Families should be aware of the problems of adapting and be understanding of the student.

RELIGION

Religion seldom poses serious problems. Most students are very flexible on attitudes and usually accompany the Host Families to their church even where religions differ, but the issue should not be forced. If the student wishes to follow his/her own religion, the Host Family should respect the student's wish and be supportive in this respect.

ALCOHOL

The consumption of alcohol can present a problem in two ways:

a) A student who has been accustomed to consuming liquor at home may be placed

with a teetotal family. In such a case, the student must respect the wishes of that family and should abstain from consuming liquor in the home whilst being hosted there.

b) A student from a teetotal home is hosted by a family where alcoholic drinks are regularly consumed. The Host Family should respect the beliefs/practice of the student and make no attempt to induce him/her to partake of alcoholic drinks.

The student should be of legal age for drinking alcoholic beverages. Students are not permitted to consume alcohol in public places even if they are older than 18 years and be forewarned about the supplying of alcoholic drinks to younger students as this constitutes a breach of the law relating to the supply of alcohol to minors .

Breaches of the law will lead to immediate cancellation of the exchange and student repatriation.

DRUGS

The possession and/or consumption of illicit drugs is a breach of the laws of Australia and as such is strictly prohibited under the Program. Any student breaking this rule will be immediately expelled from the Program and repatriated, provided they are not detained by a gaol sentence or other legal action.

If Host Parents suspect that a student in their care is taking drugs they should immediately report their suspicions to the Counsellor who in turn should contact the District Committee and the Host Club President.

DRIVING

Whilst on exchange, the student is specifically forbidden to drive any form of motorised vehicle which has to be registered/licensed and/or the driving of which requires a licence. Many legal problems can arise should a student be driving such a vehicle and becomes involved in an accident. For safety reasons,

Guidelines for Host Parents & Families

students are not permitted to drive farm tractors. Violation of these rules can lead to the student being removed from the Program and returned home. Moreover, such violations will make their Travel Insurance null and void. See also section on Flying

ROMANCE

The Youth Exchange Program rules state that a student should not become romantically involved. This concerns human relations and is not easy to enforce, but if Host Parents consider that such a relationship is developing, they should discuss the matter with the student and the student's Counselor. It is a difficult matter, but the rule is sound, because a student romantically involved with another person centres all his/her interests on that person to the exclusion of the broad aspects of the Youth Exchange Program.

In the event that a student is asked to attend a function with their school friends and/or host family siblings, host parents should ensure that the students maintain reasonable and satisfactory hours. Where a student persists in coming home late after a nominated time or continues to flout host parent instructions, the Host parents should advise the Host Club Counselor so to take action to counsel the student.

Further continuation of such behaviour will lead to the cancellation of their exchange and early repatriation. Such behaviour is likely to arise at the end of a student's exchange and after their end of Exchange tour.

PROMISCUITY

Promiscuity will terminate the Program for the student, leading to immediate return home.

FINANCES

The Host Family is not under any obligation to provide the student with pocket money or to finance clothing, school uniforms, travel or other expenses

(including telephone calls). Pocket money will be provided each month by the Host Club, whilst the other costs are to be borne by the student from his/her own funds or those provided by the student's natural parents.

Some students are poor at budgeting and need guidance in this respect if they are to live within their finances. Students should be discouraged from borrowing money and from purchasing on the Host Parents' credit accounts.

EMERGENCY FUNDS & CREDIT FACILITIES

In past years, students on arrival, were required to establish a separate bank account to contain an emergency fund to the level \$400. This fund was used for major items of expenditure such as clothing, medical, dental accounts, travel and tours. It was maintained by the student's parents to the \$400 level.

With introduction of credit cards and credit facilities with electronic transfer from overseas banks, the use of the emergency fund has now been discontinued.

However in using credit card facilities, host parents should be aware of any unnecessary and frivolous purchases and counsel the student accordingly.

STUDENT INSURANCE

All hosted students accepted into the Program must be provided with insurance to cover the risks of:

1. personal accident injury and/or death,
2. funeral expenses,
3. medical expenses
4. hospitalisation,
5. travel.
6. loss of personal belongings,
7. personal liability,

Items 1, 2, 3 & 4 must meet Rotary International recommendations. Such insurance should provide not less than US\$500,000 coverage for medical expenses

Guidelines for Host Parents & Families

occasioned by illness or accident, not less than US\$10,000 for accidental death, and not less than US\$50,000 for emergency evacuation.

A number of countries, eg: Germany & Austria, Switzerland will use the travel insurance policy provided under the " Rotary Australia National Insurance Scheme - Youth Exchange program group - Group Accident and Travel Insurance" cover. See appendix B

Such students pay for their premiums through the Rotary Australia Youth Exchange Travel Insurance Coordinator as part of the RYE Chairman's Conference. They are issued Insurance packs through this District which are identical to that provided for our outgoing students. Host parents should ensure that the pack is safely kept and readily accessible in case of emergencies requiring access to the Insurance Company's Call centre. See Appendix C

Other Health Insurance

In the case of students hosted in Australia, Medical and Hospital Insurance (Items 3 and 4 above) is provided by the Medibank Private Overseas Student Health Cover (OSHC) which is prepaid by the hosted student and effected by the District Youth Exchange Committee at least three months PRIOR to the student's arrival. The issue of the Student Visa by the Australian Government is contingent upon the OSHC policy having been effected.

In some instances, when the students are advised to arrange for their OSHC insurance, they are also advised about the availability of the Medibank "First Choice Extras Cover" which is a voluntary additional insurance to cover for Dental, Optical, Physiotherapy, Pharmaceutical and Ambulance costs which are not covered by OSHC. Although voluntary, it is recommended that the "First Choice Extras Cover" should be taken up by hosted students.

Should a student require medical treatment, then the student is required to pay at the time of consultation (through credit card facilities) and then make a claim on Medibank Private - they cannot claim through the normal Medicare arrangements that may be associated with the Host family .

Host parents should be aware that students when making a claim for lost or damaged property ie cameras, ipod etc that such claims may be subject to a \$250 excess clause.

TRAVEL

Host Parents are under no obligation to take the student on holidays or provide tours. Where the Host Family is to be away and cannot take the student, they should advise the Counsellor well in advance of the event and the Counsellor should make alternative accommodation arrangements for the student covering the Host Family's absence.

However, most students do manage to see a lot of their host country due to the generosity of Host Parents, their Rotary Clubs and individual Rotarians. Where this occurs, it is an added advantage to the exchange, not an entitlement.

Where travel is permitted by the Host Club and the District, the student must abide by the rules and regulations laid down as a condition for such travel . In obtaining permission to travel, it is a requirement for written approval to be sought from: -

1. Student's natural parents,
2. Host Club,
3. Host Parents,
4. District Committee Chairperson, and School principal, if absence from school is contemplated.

A copy of the travel itinerary (including contact addresses and telephone numbers) must be lodged with the District Committee Chairperson.

Guidelines for Host Parents & Families

Unaccompanied travel (even with other exchange students) outside the normal community area is not encouraged and is even (forbidden by some Districts).

Under NO circumstance may a student make arrangements of their own and then expect Parents, Club or District to go along with arrangements.

While this may seem restrictive, it is essential that Rotary meet its Duty of Care obligations and ensure that the student is not being placed into dangerous and unacceptable situations. Also in the event of emergencies in the hosted student's family overseas this District Committee must be able to contact the student without delay.

Further as part of the rules of exchange and Government visa requirements, students are required to attend school for at least 85% of the schooling time. School principals and schools must be given the appropriate courtesies and opportunities to consider any request for extend leave from school.

The important aspect to keep in perspective that this is a cultural exchange and not a Tourist exchange – travel must therefore be kept in balance.

Throughout the exchange period, the District RYE committee will provide a number of events and activities which may involve the students travelling outside community area (District territory) for example: Blue Mountains weekend in which students will generally travel together by train ; In such cases the District committee will advise the Student , Club and Club counselor. The student will be asked to show the details of the event to the host parents. Tacit in that advice is the permission to travel to that event.

Towards the end of the student's exchange this District will arrange a long tour of 23 days to Southern, Central and Northern Australia called the " Capricorn Ramble " This tour is organized by Rotary's contracted Travel Group Terra Australis and that group will coordinate itineraries and payments directly to the students.

Students have been advised of these costs and should ensure that funds are available to meet those costs.

FLYING

Where travel permission has been approved a hosted student is permitted to travel within Australia in an aircraft licensed to carry passengers.

Travel in any of the following aircraft types will NOT approved under any circumstances:

1. Un-motorised glider.
2. Motorised glider.
3. Ultralight aeroplane (any type).
4. Hanging glider (any type).
5. Private flight with an unlicensed pilot or a pilot of not authorised to fly the particular type aircraft proposed to be used.

following aerial activities will NOT be approved under any circumstances:

1. parachute jumping.
2. Skydiving.
3. Bungee jumping.

SCHOOLING

The rules of the Youth Exchange Program require the student to attend a secondary school and under government visa conditions have at least an 85% attendance.

The Host Counsellor should attend to the enrolment details and, in conjunction with the student, organise a subject package. The Host Counsellor is the continuing contact between the school and the Host Student. The Host Parent's role is to supervise the day-to-day attendance of the student at school and to encourage him/her to participate fully in both the academic and extracurricular activities of the school. It is important that any problems arising from language difficulties be dealt with promptly. A note to the school should always be provided by the Host Parents explaining any absence of the student from classes.

Guidelines for Host Parents & Families

HOMESICKNESS

Every student will experience homesickness to some degree. Host Parents should appreciate this fact and expect the student to have some adjustment problems. At this time a student may want privacy to cope with his/her feelings, so do not be alarmed if some time is spent alone in his/her room. Encourage the student to be open about homesickness and to be confident to discuss the problem when it arises. If the student spends a lot of time alone, this could be a danger sign that he/she is not adjusting well to the new environment. In an attempt to solve this problem it is wise for the Host Parents to discuss the matter with the Counsellor and the student. Encourage the student to be involved with youth groups and other community activities, as this will help alleviate adjustment problems.

CHANGE OF HOST FAMILIES

Through the Counsellor, Host Families should keep in touch with the Rotary Club regarding hosting arrangements, so that all parties are aware of and know well in advance exactly when each change of home is to take place. It is recommended that the current Host Family meet with the next Host Family to discuss the student's likes and dislikes, thus assisting with a smooth transfer from one home to the next.

TELEPHONE CALLS

Abuse of the telephone by the student can lead to conflict with the family. Upon moving into the Host home, the parents should discuss telephone requirements with the student and establish operating rules. The cost of telephone calls should be borne by the student. Similar concerns may be applied to the use of the internet, although most students will have their own internet email address and accounts but they may need to be given access to the host family's computing facilities to retrieve District activities information and

to be able to compile and send off their monthly reports to their sponsor District and Club.

SHARED KNOWLEDGE

Exchange of knowledge on an international level is one of the main objects of the Youth Exchange Program. The host student is an ambassador for his/her country. However, the Host Family also are ambassadors - for Australia. The Host Family should show interest in the student's country and learn as much as possible about that country. At the same time, the Host Family should also impart knowledge about Australia and its way of life, thus enabling the student to take back home a good understanding of Australia.

QUESTIONNAIRE FOR FIRST NIGHT WITH NEW HOST FAMILY

Appendix D provides a series of questions to be used by a hosted student on the first night with the host family. It is used to establish a sound relationship between the host parents and the hosted student. The student will be given a separate list when he /she arrives and should be encouraged to place the answers against the individual question for reference purposes.

EMERGENCY CONTACT INFORMATION

In event emergencies the essential details about your hosted student should be written into the spaces provided in the Emergency sheet of Appendix E

Guidelines for Host Parents & Families

APPENDIX A - RULES OF EXCHANGE

1. You must obey the laws of the host country. If found guilty of violating any law, you can expect no assistance from your sponsors or native country. You must return home at your own expense as soon as released by authorities.
2. You are not allowed to possess or use illegal drugs. Medicine prescribed to you by a physician is allowed.
3. The illegal drinking of alcoholic beverages is expressly forbidden. Students who are of legal age should refrain. If your host family offers you an alcoholic drink, it is permissible to accept it under their supervision in the home.
- 4) You may not operate a motorized vehicle or participate in driver education programs.
- 5) You will be under the host district's authority while you are an exchange student and must abide by the rules and conditions of exchange provided by the host district. Parents or legal guardians must not authorize any extra activities directly to you. Any relatives you may have in the host country will have no authority over you while you are in the program.
- 6) You must attend school regularly and make an honest attempt to succeed.
- 7) You must have travel insurance that provides medical and dental coverage for accidental injury and illness, death benefits (including repatriation of remains), disability / dismemberment benefits, emergency medical evacuation, emergency visitation expenses, 24-hour emergency assistance services, and legal services, in amounts satisfactory to the host Rotary club or district in consultation with the sponsor Rotary club or district, with coverage from the time of your departure from your home country until your return.
- 8) You should have sufficient financial support to assure your well-being during your exchange. Your host district may require a contingency fund for emergency situations. Unused funds will be returned to your parents or legal guardians at the end of your exchange.
- 9) You must follow the travel rules of your host district. Travel is permitted with host parents or for Rotary club or district functions authorized by the host Rotary club or district with proper adult chaperones. The host district and club, host family, and your parents or legal guardians must approve any other travel in writing, thus exempting Rotary of responsibility and liability.
- 10) You must return home directly by a route mutually agreeable to your host district and your parents or legal guardians.
- 11) Any costs related to an early return Home or any other unusual costs (language tutoring, tours, etc.) are the responsibility of you and your parents or legal guardians.
- 12) You should communicate with your first host family prior to leaving your home country. The family's information must be provided to you by your host club or district prior to your departure.
- 13) Visits by your parents or legal guardians, siblings, or friends while you are on exchange are strongly discouraged. Such visits may only take place with the host club's and district's consent and within their guidelines. Typically, visits may be arranged only in the last quarter of the exchange or during school breaks and are not allowed during major holidays.
- 14) Talk with your host club counselor, host parents, or other trusted adult if you encounter any form of abuse or harassment.

Guidelines for Host Parents & Families

Other rules to read in conjunction with the above

- 1) Smoking is discouraged. If you state in your application that you do not smoke, you will be held to that position throughout your exchange. Your acceptance and host family placement is based on your signed statement. Under no circumstances are you to smoke in your host family's bedrooms.
- 2) Body piercing or obtaining a tattoo while on your exchange is not allowed, for health reasons. Moreover it is banned in schools and could lead to your expulsion.
- 3) Respect your host's wishes. Become an integral part of the host family, assuming duties and responsibilities normal for a student of your age or for children in the family.
- 4) Learn the language of your host country. Teachers, host parents, Rotary club members, and others you meet in the community will appreciate the effort. It will go a long way in your gaining acceptance in the community and with those who will become lifelong friends.
- 5) Attend Rotary-sponsored events and host family events, and show an interest in these activities. Volunteer to be involved; do not wait to be asked. Lack of interest on your part is detrimental to your exchange and can have a negative impact on future exchanges.
- 6) Avoid serious romantic activity. Abstain from sexual activity.
- 7) Get involved in your school and community activities. Plan your recreation and spare-time activities around your school and community friends. Don't spend all your time with other exchange students. If there is a local Interact club, you are encouraged to join it.
- 8) Choose friends in the community carefully. Ask for and heed the advice of host families, counselors, and school personnel in choosing friends.
- 9) Do not borrow money. Pay any bills promptly. Ask permission to use the family phone or computer, keep track of all calls and time on the Internet, and reimburse your host family each month for the costs you incur.
- 10) Limit your use of the Internet and mobile phones. Excessive or inappropriate use is not acceptable.
- 11) If you are offered an opportunity to go on a trip or attend an event, make sure you understand any costs you must pay and your responsibilities before you go.

Guidelines for Host Parents & Families

APPENDIX B - TRAVEL INSURANCE SUMMARY - Rotary Australia National Insurance Scheme Youth Exchange Program - Group Accident & Travel Insurance

Persons Insured

All outbound Australian Youth
Exchange Students and nominated
inbound overseas Youth Exchange
Students.

Scope of Cover

World wide on a 24 hours per day basis from
when students leave their normal place of
domicile until they return thereto.

Coverage

A. Capital Benefits

1. Accidental Death ----- \$30,000
2. Permanent and incurable paralysis of all
limbs ----- \$100,000
3. Total and irrecoverable loss of sight in one
or both eyes or hearing in one or both ears
----- \$100,000
4. Total loss or permanent loss of both feet or
the whole of one foot or the whole of one
hand ----- \$100,000
5. Temporary Total Disablement-Tutorial Costs
(maximum benefit period 26 weeks subject
to a 7 Day Excess) ----- \$150 / week

B. Travel

- Kidnap & Ransom ----- \$ 250,000
- Hijack & Detention--\$200 / day (30 days
maximum) - legal Costs \$5000
- Overseas Medical & Additional
expenses – Unlimited
- Cancellation/Curtailment Expenses -
\$10,000
- Ace Assistance ----- Unlimited
- Loss of Deposits ----- \$10,000
- Electronic Equipment(Excess \$250)--
\$7000

Travel continued

- Baggage/Personal Property/Travel
Documents (Excess:\$250 each and every
Claim, Legal Costs \$5,000) ----- \$7000(
\$3000 limit on any one item)
- Loss of money/Travellers Cheques--
\$2000
- Personal Liability (Excess \$250 each
and every claim) ----- \$100,000
- Trauma Counselling Benefit
(following witness of criminal act) ---
-- \$5000 per event

Major Exclusion The Insurer shall not pay
Benefits with respect to any loss, damage or
condition which results from an Insured
Person engaging in or taking part in:

- flying in an aircraft or aerial device other
than as a passenger in an aircraft licensed to
carry passengers,
- engaging in, taking part in, training for
professional sports of any kind.
- results from any intentional self-injury or
attempt at same, suicide or any illegal or
criminal act committed by you or an Insured
Person.
- results from war (whether war be declared
or not), invasion, or civil war, death or
disablement consequent upon or as a result
of riot, civil commotion.
- is or results from or is a complication of
infection with Human Immuno-deficiency
Virus (HIV) or any variance including
Acquired Immune Deficiency Syndrome
(AIDS) and AIDS related Complex (ARC).
- results from the use, existence or escape of
nuclear weapons material or ionising
radiation from or contamination by
radioactivity from any nuclear fuel or
nuclear waste from the combustion of
nuclear fuel.
- results from pregnancy, childbirth,
miscarriage or the complications of these
conditions

Guidelines for Host Parents & Families

- Loss of baggage not reported to police or transport carrier.
- Loss of baggage due to confiscation by Customs or any lawful authority

Guidelines for Host Parents & Families

Appendix C - How to use the Ace Assistance Cards

In event of an emergency requiring immediate attention - please contact

ACE ASSISTANCE

On the Telephone Number provided and supply the following information supply the following information_

- 1) NAME
- 2) ADVISE YOU ARE A ROTARY EXCHANGE STUDENT
- 3) CONTACT NUMBER
- 4) NATURE OF ASSISTANCE

[Rotary Exchange Students First Night Questions](#)

When dialing emergency number insert the appropriate country code if dialing from outside the country of assistance.

Your help line number is:

61-2--9929-2210

Services provided by your Ace Assistance

- Emergency Medical Assistance Expenses following Injury or Sickness
- Evacuation or Repatriation if necessary
- Emergency Travel Assistance
- Assistance in replacing a Lost or stolen passport
- Assistance in tracing delayed or lost luggage
- Legal Assistance
- Verification of Medical Insurance to Medical services
- Guaranteed payment of medical services
- Emergency Medical advice 24 hours a day

If you need assistance or think that you will need assistance, inform ACE Assistance *PROMPTLY*. Do not try to solve the problem without involving the experience of ACE Assistance as *this may prejudice your right to claim assistance or reimbursement.*

Revision - June 2008

Guidelines for Host Parents & Families

Attachment E- Emergency Contacts.

1. What do I call you - Mum, Dad, or Christian names?	18. What are your rules for me about alcohol and smoking?
2. What do you want me to do in the house as well as: 1. make my bed each day, 2. always keep my room tidy. 3. ensure the bathroom is clean after my use of it ?	19. Where can I store my suitcases. etc ?
3. What is the procedure with laundry? Where do I keep soiled clothes until washing?	20. What time must I be out of bed on: Schooldays? Weekends and holidays?
4. Do you want me to wash my own underwear?	21. What is the normal "lights out" time?
5. Do I need to do my own ironing?	22. What are the rules for me going out at night and what time must I be home
6. May I use the washing machine and iron at any time?	23. How often may I go out during the week?
7. Where may I keep my toiletries?	24. May I have friends home to stay the night. To visit me during the day?
8. When is a convenient time for me to use the shower / bath ?	25. What are the rules about me using the telephone? Must I first ask? May my friends call me? May I make long distance calls? Cost ? May I make calls to home? Cost? May I keep a log of all my calls and refund you ?
9. What time are meals?	26. What is the procedure for mailing letters What address do I use for my incoming mail?
10. What can I do to assist at meal times: Lay the table? Clean away after the meal? Help with the washing up? Dry the dishes? Pack away the dishes? Empty the garbage bin?	27. Does my host Dad or Mum have any dislikes such as :- Chewing gum? Wearing curlers other than in the bedroom Rock Music (How loud – or Soft) Pyjamas worn in the TV room/ lounge.
11. May I help myself to food and drink or must I ask first?	28. Is there anything host Mum and Dad would not like me NOT to do?
12. What areas of the house are strictly private?	29. Do my host brothers / sisters have any likes or dislikes
13. Do I need to buy coat-hangers?	30. What is the procedure for transport ? To school? Locally ? To the City ?
14. Where do I clean my shoes?	31. May I use the Stereo or TV at any time ?
15. May I use the sewing machine/ workshop?	32. May I have access to the computer to do my emails? How often & When?
16. May I put pictures on my bedroom wall?	33. May I use the home network for my laptop? I agree to stop using it after lights out unless I get special permission each time.
17. May I re-arrange my bedroom?	34. Can I download files over the internet?

Guidelines for Host Parents & Families

Full Name of Student:

Home Address:

Parents' Names:

Telephone Numbers:

Email address :

Student's

DOB:

Sponsor Club

Host Club Youth Exchange Director

Host Club Counsellor

District Counsellor

School Details

School counsellor

Year Advisor